

Team Parent Duties  
Revised 9/09

1. Rosters and Game Schedules - Make sure all of the players/parents/coach has copies of the rosters and game schedule. (they'll also be available on the C.C.C. website - [www.ccsac.net](http://www.ccsac.net)) Copies can be done at the office of C.C.C.; Sundays are usually a good day after church. Review the N.C.C.L. bylaws, for any changes regarding your division. Have the N.C.C.L. bylaws available for the referees.

Here are the out of town addresses for the gyms that you might be scheduled for. Not all of the teams will have to travel to Stockton or to Florin.

Calvary  
2343 Country Club Blvd.  
Stockton, 95204

Stockton Buddhist Church  
2820 Shimizu Dr  
Stockton  
Take Mount Diablo exit on I-5

Florin Buddhist Church  
7235 Pritchard Road  
Sacramento, CA

2. Joong Project - A day will be given for each division to work. Parents who cannot work their assigned day must be discussed with the team parent. A parent must work one shift per child in order to receive their deposit

check. The deposit checks will be given to each of the team parents to return to each of the parent.

3. B, C, D Divisions (Boys and Girls) - Make a snack (if your team wants one), as well as a time keeping and scorekeeping list. These divisions will be time keeping and score keeping only if C.C.C. is the home team. It is advisable to keep an unofficial scorekeeping when you are not the home team and during the regular season and the tournaments. This is helpful in case the score-keeping clock shuts off by accident or a discrepancy on the score or fouls.
4. E Division (Boys and Girls)- Make a snack, timekeeping and referee list. Timekeeper is needed when C.C.C. is the home team. One referee (parent) is needed for each game. Scorekeeping is not kept during the regular season. Scorekeeping IS kept during tournaments.
5. Instructional Division (Boys and Girls) – Let the players know when their practice time is. Practice usually starts in mid October through February. The I division usually has an end of the season party together at the gym you will notify the players, parents and coaches ( we'll need to make sure the gym is available – check with the C.C.C. board liaison and gym coordinator) Make arrangements or delegate other parents to assist regarding trophies, etc.  
Jamboree for the Instructional Players – We will be participating in 2 jamborees. The first one should be the 3<sup>rd</sup> Saturday in February, held at C.C.C. being run by a C.C.C. high school senior as a Senior Project or C.C.C. The high school senior will notify you if parents will need to assist in this jamboree. C.C.C. has also participated in the jamboree

hosted by Sacramento Barons, taking place usually the last Saturday in February. The jamboree entry fees are included with the registration fee. You will work with the coach to complete the entry form. ALL players are expected to participate in this fun event.

6. Tournaments (for B,C,D & E Divisions) – Please discuss with your parents, coach and players, which tournaments they would like to participate in. C.C.C. will pay for two Sacramento tournaments (S.A.S.F., Betsuin OR S.J.U.M.C.) You as a team parent must notify the tournament coordinator of which tournament you wish to participate in, by or before December 10<sup>th</sup>. If your team would like to participate in a 3<sup>rd</sup> tournament it will be your team's responsibility to collect from your parents to pay for the 3<sup>rd</sup> tournament.

The team parent MUST complete ANY and ALL tournament forms before you can participate in any tournaments. ALL tournaments that C.C.C. bb players participate in are roster teams ONLY, meaning CCC does not enter ALL STAR teams to tournaments.

Tournament schedules will be sent to either the team parent or the coach, make enough copies for your players and coaches (copies can be made at the CCC office, Sunday after Sunday school).

Please be sure to KEEP a copy of the roster and waiver form that each of your parents signed for each of the tournaments. The original should be sent to the, Tournament Coordinator before the scheduled tournament. Before EACH of the games, either the coach or team parent MUST verify that the player is on their roster and the CORRECT jersey # is also verified. If one of your players

plays and is not on the roster, you can be subjected to a technical foul.

ANY QUESTIONS REGARDING TOURNAMENTS –

CONTACT: Lisa Muramoto – 916-476-7359 or

[lisa.hing@dot.ca.gov](mailto:lisa.hing@dot.ca.gov)

7. Sunday School- Please stress to all players and their parents that this is a church league and that the rules from N.C.C.L. is that each player must attend Sunday School or Church services 60% of the month. As of 2006-2007 Season, Players NOT attending C.C.C. must submit ATTENDANCE FORMS by the 5<sup>th</sup> of each month to C.C.C. (5600 Gilgunn Way, Sacramento, CA 95822, Att. Attendance Coordinator). The forms will be in your team parent folder, additional copies of the form can be made at the C.C.C. office. Players attending C.C.C. – ATTENDANCE WILL BE TAKEN!

8. Team Pictures- team pictures will take place in January or February, once team pictures have been scheduled, we will have you notify each of the players and parents of the time and place. C.C.C will pay for the pictures for each player (5x7 team picture and 3x5 photo of the player) any other pictures can be purchased by the player at the time of picture taking. Please note that we will NOT be taking pictures with the rest of the NCCL churches at the bb games – our date, time and place will be for the CCC teams ONLY. Players should be wearing their uniforms unless it has been discussed that the entire team are wearing the same type of clothing (C.C.C. tshirt or dress shirts, etc). The Instructional team will wear their C.C.C. tshirt and are to wear black shorts and tennis shoes.

10. Responsibilities- Please STRESS to all parents that if they are not staying for the child's practice or games; they are to pick them up in a timely matter at least 15 minutes BEFORE THE PRACTICE OR BEFORE THE GAME IS OVER. Team parents and or the coaches MUST stay until ALL players have been picked up.

11. Jerseys- the players are to wear the CCC, jersey and shorts, with the jersey tucked in for the games. Please inform the players that the jersey and shorts are to be worn ONLY at the games, not at practices and not for any outside activities. Be sure that all players have the jersey and shorts washing instructions; we need them to last as long as possible. The uniform deposit checks will be distributed to each of the team parents to return to each parent as the JERSEY AND SHORTS are returned cleaned and in good condition. It will be the responsibility of each player to return them to the team parent CLEAN or unless you intend to wash each of them. You will be instructed when and where to return all the jerseys and shorts.

12. Board of Directors – If your parents would like copies of the list of board of directors, please feel free to make copies for them in the church office. It can also be found on the C.C.C. website. ([www.cccsac.net](http://www.cccsac.net))

13. T-shirts and Sweatshirts – Please verify with your players and coaches their t-shirt size and email them to Yvonne Fong ([yjf1102@gmail.com](mailto:yjf1102@gmail.com)) by October 30<sup>th</sup>. Please check if any players would like to order sweatshirts or long sleeve t-shirts (order form is in your folder – or they can find the order form and the design

on the C.C.C. website. The sweatshirt orders need to be sent to Yvonne Fong and prepaid by October 30<sup>th</sup>. There will be NO EXCHANGES. No extra t-shirts or sweatshirts will be ordered.

